



Bryceville Elementary – Agenda

March 7, 2024

Attendance: T.Smith, L.Davis, J.Davis, J.Rountree, S.Arowood, E.Sawicki

Call to Order: 2:15

Approval of the Agenda: S.Arowood approved, J.Rountree seconded the motion

Approval of the Minutes: LDavis approved, J.Davis seconded the motion

Presentations/Discussions:

1. School Parent and Family Engagement Plan (50% at Free/Reduce Lunches)
 - a. Evaluation of current plan: T.Smith walked the committee through each item on the promethean board. We increased the school events from 12 to 17. Added Coffee and Conversation Day once a month,
 - b. Feedback and suggestions for 24-25 plan: Allocations haven't been approved just yet but the committee took a look at last year's allocation to get a sense of what this year might look like. We are getting a half day art teacher; one paraprofessional will be leaving for maternity leave-we are looking at putting the current half day paraprofessional into this full-time spot.
 - c. Barriers – Any changes, suggestions to alleviate barriers: We have added a mobile clothes closet for lost and found items, food baskets were given out in the month of November, December and March right before a long break, and Standards night was held to support parents with curriculum and the standards being taught. We have tried changing different days of the week to different time frames to dropping by when you can for school events. We advertise on the website, Facebook, Remind messages, paper announcements. A suggestion was made to use the car rider line to pass out paper announcements (day before, day of).
2. Employee Experience & Title 1 Survey Results
 - a. Discussion: District Wide Survey was shown on the promethean board for everyone to discuss. Focus more on the 4th and 5th grade walkthroughs and what are they doing, teachers would like to see more detail positive praise cards/notes instead of "Great Job." What did they do a great job on?
 - b. Next Steps: A suggestion was mentioned about the Remind App-having it as a non-two-way communication path. Just making it a push out message only. Getting teachers to make those one-on-one phone calls and having more one on one face to face conversations. Another suggestion was made to use the car rider line for teachers to pop up and tell the parents one positive thing their child has done. That way parents aren't always associating negative praises every time the teacher needs to see or speak with a parent.

3. Title 1 Budget
 - a. Comprehensive Needs Assessment
 - i. Feedback on needs: A question was asked about why the district is paying for technology? It was stated that they pick up some of the technology that is being used for everyone across the county. If it is something that not everyone is using across the county, then the school site will need to pay for it. (IXL=Math, Science, ELA) vs (Renaissance/Freckles)
 - b. Parent Involvement Funds
 - i. Needs or changes to how these funds were spent: Itemized list was looked over, no further information from parents were discussed.
 - c. Committee Input: members were happy with the funds, the needs assessments, and understanding of where all funds were coming from and where all funds were going to. Supplies, technology, books for the library and bingo night, and subs for PDs were discussed)
4. District Parent and Family Engagement Plan
 - a. Feedback: District PFEP was looked at, there were no items from the committee that warrant further discussion. Committee understood the plan.
 - b. Answer Essential Question – Which parent and family engagement activities/strategies did you feel were the most effective this past school year?
5. School-Parent Compact
 - a. Feedback on compact, discuss any changes, if any, are needed: committee agreed to keep this the way it is. They were very happy the final project.
6. School Improvement Plan
 - a. Discussion and feedback on plan and changes needed for next year: SIP was looked at as well, the three goals were discussed: increase 3rd grade ELA scores/attendance issues/increasing parent engagement. We are seeing great things in third grade this year. This will make the second year having both teachers in place. They are getting all the support they need. Scores at the middle of year this year are way up from the scores at the end of last years testing. Attendance has always been an issue. Phone calls home from the teacher, guidance counselor, to principal are made every time a student is out. Home visits are made from the guidance counselor and principal. Letters are sent out to families who students missing ten days and beyond. Parent engagement has been great this year. We are seeing more and more families joining us for events.
7. BES events recap
 - a. Theatre Residency – 3rd & 5th Grades
 - b. Arts Alive Classes – second semester is going well
 - c. Family Game Night – Great turn out
 - d. Coffee & Conversation: added this year @ 7:30am
 - e. AR Pajama Night
 - f. Spring Pictures: clubs included

g. Principal's Book Club – with Wishtree by Katherine Applegate started last week

8. Upcoming Events

- a. STEAM Night – 3-11
- b. 5th to Adventure Landing – 3-12
- c. Spring Break students off March – 14-22
- d. Kindergarten Registration – 3-25/3-29
- e. Bobcat Prowl 3-28 for 24-25 kindergarteners
- f. Awards – 3-29
- g. 4th & 5th writing test – 4-2
- h. Kindergarten field trip to Ace Hardware – 4-4
- i. Jacksonville Symphony Double Bass Quartet – 4-5
- j. Coffee & Conversation – 4-10
- k. 4th Grade field trip to Kingsley Plantation – 4-12
- l. Rambler Reveal for 5th grade at CMS – 4-18 5:30 pm
- m. Beach Blanket Bingo – 4-23
- n. ½ Day for students – 4-24
- o. 3rd to Fort Clinch 4-26
- p. Coffee & Conversation – 5-1
- q. Good News Club: 32 students at the moments, great group, looking to host two sessions next year (fall/spring)

9. Testing Schedule

April 2 nd – 4 th & 5 th – Writing	April 18 th – K, 1 st & 2 nd STAR ELA
April 23 rd – K, 1 st & 2 nd STAR Math	May 2 nd – 3 rd FAST ELA
May 7 th – 4 th & 5 th FAST ELA, 3 rd STAR ELA	
May 9 th – 3 rd , 4 th & 5 th FAST Math	May 14 th – 5 th Science
May 15 th – 5 th STAR Math	

Action Items: No action items currently

Administrative Comments: half day art teacher, and a second support facilitator and a regular Pre-K unit was requested for the following year.

Treasurer's Report – \$204.35 – This is with the 3rd grade game truck incumbered

Other

Adjourn: Meeting adjourned at 3:10. L.Davis motioned to adjourn, S.Arowood seconded the motion